

WAQTC Events Calendar

January

- Member agency AASHTO revision proposals sent to Consultant (throughout the year)
- Working committee AASHTO revision meeting (Winter meeting) – begins last Monday of January



February

- Working committee AASHTO revision proposals finalized and prepped for Executive Board approval

March

- Executive Board Spring Meeting Prep

April

- Executive Board Spring meeting (in conjunction with WASHTO if applicable)
 - Review and approve AASHTO revision proposals
 - Assign Champion for AASHTO revision proposals
- AASHTO Materials Manual Revision Release 1

May

- Finalize AASHTO revision proposals
- Champions submit WAQTC AASHTO revision proposals to TS Chairs for Annual AASHTO COMP meeting
- Training Materials revision proposals from QAC member agency training and exam sessions submitted to the consultant (throughout year – deadline May 31st)

June

- QAC Summer meeting preparation
- AASHTO Materials Manual Revision Release 2
 - Release 2 has no impact on WAQTC training materials

July

- QAC Chair provides draft of AASHTO Materials Manual Revisions Release 3
- Consultant reviews AASHTO Materials Manual revisions for Training Materials update
- QAC Summer meeting – begins third Monday in July
 - QAC reviews and approves Training Materials revision proposals (submitted to consultant throughout the year)
 - Revisions to Training Materials finalized

August

- Executive Board meeting (at Annual AASHTO COMP meeting)
- Annual AASHTO COMP meeting
- Consultant drafts Training Materials revisions to agree with QAC approved revisions

- AASHTO Materials Manual Revision Release 3
 - Consultant confirms that draft AASHTO Materials Standards used for Training Materials revisions match the released standards

September

- Consultant drafts Training Materials revisions to agree with QAC approved revisions
- Consultant submits Draft Training Materials to the QAC for review by Sept. 6 allowing two weeks for committee review
- QAC reviews Draft Training Materials for errors and omissions that occurred in developing the draft.
- Final Training Materials update mailed on flash drive for delivery by Oct. 1
- AASHTO COMP Group 1 revision ballot
 - Consultant reviews ballot and delivers summary of WAQTC related items to QAC

October

- New edition of the Training Materials delivered to agency QAC on Oct. 1
- Web page update Oct. 1
- Executive Board teleconference
- AASHTO COMP Group 2 revision ballot
 - Consultant reviews ballot and delivers summary of WAQTC related items to QAC

November

- AASHTO COMP Group 3 revision ballot
 - Consultant reviews ballot and delivers summary of WAQTC related items to QAC

December

WAQTC Events Calendar

Action	January	February	March	April	May	June	July	August	September	October	November	December
Member agency AASHTO revision proposals sent to Consultant	Member agency AASHTO revision proposals sent to Consultant											
Working Committee AASHTO revision Meeting (Winter Meeting begins last Monday of Jan.)		Winter Meeting										
Working committee AASHTO revision proposals finalized and prepared for Executive Board approval		AASHTO revision prep										
Executive Board Spring Meeting Preparation			Spring Meeting Prep									
Executive Board Spring Meeting				Board Spring Meeting								
AASHTO Materials Manual Revision Releases new and revised standards				April 1 thru August 15 AASHTO Materials Manual Revision Releases new and revised standards								
Finalize AASHTO revision proposals				Final AASHTO Revisions								
Champions submit WAQTC AASHTO revision proposals to TS Chairs for Annual AASHTO COMP Meeting							Champions submit revisions to TS Chair					
Training Materials revision proposals from QAC member agency training and exam sessions submitted to the consultant	October 15 thru May 31 (soft date) Training Materials revision proposals from QAC submitted to the consultant									October 15 thru May 31 Training Materials Revision Proposals		
QAC Summer Meeting prep	QAC Summer Meeting prep											
QAC Chair provides draft of AASHTO Materials Manual Revisions Release 3							Obtain AASHTO Release 3 drafts					
Consultant reviews AASHTO Materials Manual revisions for Training Materials update							Consultant reviews AASHTO for impact on Training Materials					
QAC Summer meeting (third week in July) QAC reviews and approves Training Materials revision proposals								QAC Summer Meeting				
Consultant drafts Training Materials revisions to agree with QAC approved revisions and submits to the QAC for review by Sept. 6								Training Materials revision draft				
Executive Board Meeting (at Annual AASHTO COMP Meeting)									Executive Board Meeting			
Annual AASHTO COMP Meeting									Annual AASHTO COMP Meeting			
Sept. 6 to 20 - QAC reviews Draft Training Materials errors and omissions that occurred in developing									Draft Review			
Sept. 20 to 28 Final Revisions to Training Materials									Final Revisions to Training Materials			
AASHTO COMP Group 1 revision ballot									COMP Group 1 Ballot			
New edition of the Training Materials delivered on Oct. 1										New edition of the Training Materials delivered		
WAQTC Web page update Oct. 1 with revised Training Materials										Web page update with revised Training Materials		
AASHTO COMP Group 2 revision ballot										COMP Group 2 Ballot		
Executive Board teleconference										Executive Board Teleconference		
AASHTO COMP Group 3 revision ballot											COMP Group 3 Ballot	