

WAQTC EXECUTIVE COMMITTEE MEETING MINUTES

LEADER : Michael San Angelo
FACILITATOR :
RECORDER : Garth Newman

DATE : October 06, 2005
TIME : 9:30 am to 12:30 pm mst

EXECUTIVE COMMITTEE MEMBERS PRESENT

Michael San Angelo, AkDOT-PF Tim Biel, UDOT
Garth Newman, ITD
Jeff Miles, ITD Richard Duval. CFLHD
Jeffery Rayman MtDOT

MEMBERS ABSENT

Joan Nakamura, HDOT David Belser TxDOT
Mark Elicegui, NDOT Tim Aschenbrener CoDOT
John Tenison, NMSHTD Cole Mullis , Oregon DOT
Tom E. Baker, Washington DOT Howe Crockett, WLFHD

QUALIFICATION ADVISORY COMMITTEE PRESENT

Garth Newman ITD

GUESTS

Bryan Lee, UDOT

MEETING OBJECTIVE :

1. Elections
2. Pooled Funds
3. Review of WAQTC RFP, recommended revisions, and how to put an RFP together if your agency wants to out source qualifications.
4. Computer Based training
5. QAC up-date

PLEASE RESPOND TO YOUR ACTION ITEMS.

ISSUE	DISCUSSION	DECISION	ACTION REQUIRED
<p>1) Election of new Executive Committee Chair</p>	<p>Michael San Angelo resigned as chairman so the first item of business is electing a new chair. Tim Biel was nominated by Mr. San Angelo. Seconded by Jeff Miles with Jeff Rayman also voting yes. An e- mail was sent out requesting a voting response form the other members. Tim Aschenbrener yes Tom Baker Yes, Howe Crockett - Yes No member voting no or abstaining.</p>	<p>Tim Biel is the Executive committee chair for an undetermined time (at a minimum one year)</p>	
<p>2) Pooled Funds</p>	<p>Michael San Angelo (Mike) Informed the group about continuing problems with the pooled fund but with everyone’s help he can finish setting up the funding. Mike passed out the records he has on who has committed to funding and what dollar amount. From the committed dollars Alaska has determined who has obligated funds through the pooled fund. He has also determined who has deposited monies to a FHWA lock box. The monies committed vs. obligated don’t match up and Mike requested that individual states that don’t show obligated funds review their records with their FHWA Division office and get that corrected.</p>	<p>Each agency find all documentation having to do with WAQTC pooled funds they have sent to FHWA and or obligated. Copy and e-mail Mike with the documentation. At a maximum you should have to go back 3 years. The pooled fund project number is:TPF 5 (064)</p>	<p>ALL MEMBER AGENCIES</p>
<p>3) RFP</p>	<p>There was some discussion on where the RFP for operating the WAQTC organization. The existing RFP was written around just the TTQP. It was felt that with the broadening of the WAQTC mission the RFP should be revised.</p>	<p>Revise RFP</p>	<p>Tim Biel & Michael San Angelo</p>

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ISSUE	DISCUSSION	DECISION	ACTION REQUIRED
4) Computer based training	Alaska DOT and the University of Alaska are developing computer based training modules for sampler / tester qualifications. The plan is for U of A A to offer this as on line training for a nominal fee. This could also be offered to other WAQTC agencies.		
5) QAC up date	<p>Garth handed out the QAC meeting minutes from the July meeting. (ATTACHED)</p> <p>As the QAC went through the revisions this year it kept track of test methods AASHTO that needed revisions. The QAC asked the Executive committee to sponsor a meeting of the QAC in January to work on these issues. It was discussed where to have the meeting and that we should try to get other states involved with AASHTO revisions. Suggested locations by the executive committee were; Caltrans, WYDOT, and ADOT</p> <p>Richard Duval said that they would host it in Denver at CFLHD which would involve WYDOT, CDOT & CFLHD</p>	<p>Executive Committee granted funding for a week long meeting in January for QAC</p> <p>Garth to set time</p> <p>Jeff Miles to Contact Caltrans, ADOT, and Wyo/ Colorado about location and interest in setting it up</p>	<p>Garth Newman</p> <p>\</p> <p>Jeff Miles</p>
6) Bylaws	The committee as a whole looked at the bylaws and worked on some revisions. Discussed the difference between contributing members and contributing accredited members.	Garth was assigned to continue revising the bylaws and get them out by the end of October.	Garth Newman
	NEXT Executive Committee Meeting : Monday March 27, 2006 BOISE IDAHO	As Part of WASHTO	

WAQTC QUALIFICATION ADVISORY COMMITTEE MEETING MINUTES

CHAIRMAN : Garth Newman
FACILITATOR :
RECORDER : Garth Newman

DATE : July 10 thru 15, 2005
TIME : Start 7 am each day

MEMBERS PRESENT

Greg Chistensen, AkDOT-PF Bob Briggs, Washington DOT
Desna Bergold, UDOT Brian Legan, NMSHTD
Sean Parker, Oregon DOT
Garth Newman, ITD
Jeffery Rayman MDT

MEMBERS ABSENT

Joan Nakamura, HDOT David Belser TxDOT

Alan Hotchkiss CDOT

MEETING OBJECTIVE :

6. Training Materials Revisions
7. AASHTO Test method review
8. Other issues
9. Work areas and assignments

PLEASE RESPOND TO YOUR ACTION ITEMS.

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ISSUE	DISCUSSION	DECISION	ACTION REQUIRED
<p>1) Revisions</p> <p>A) Aggregate</p>	<p>There seems to be a great deal of confusion about the definition of “Nominal Maximum size”.</p> <p>The executive committee agreed to use the Super Pave Definition in 1997. Not every member is doing this. Some are using the definition across the board others are only using the Super Pave definition for HMA.</p> <p>The concern is with confusion on how to determine sample size and having a different definition for different aggregate type's i.e. concrete, Bases, HMA.</p> <p>Approximately 10 hours were spent just revising the word documents.</p>	<p>Request to executive committee to poll all the DOT's to see what they are doing.</p>	<p>Garth Newman</p>
<p>B) Asphalt</p>	<p>T 308 (Ignition Burn) has been revised by AASHTO again. It was felt by the group the “correction Factor” section was very poorly written in AASHTO and that our FOP needed a large amount of revisions to make the process clear. The dove tails into T30 gradation which received revisions also.</p> <p>We converted TM 6 to the new AASHTO T 329 Moisture of HMA Insert correct nomenclature for Specific Gravity i.e. G_{mm}, G_{mb}</p> <p>TM 5 and the new AASHTO T 328 do not match and it was decided to table conversion and allow the Executive committee to re-submit our revisions.</p> <p>T 328 does not allow the loaf method or quartering form the apex. These are both reduction methods most popular with the WAQTC members. Approximately 16 hours were spent revising the word documents.</p>	<p>Recommend revisions to AASHTO To be worked on at the January meeting</p> <p>Revise AASHTO T 328</p>	<p>All Members</p>
<p>C) Concrete</p>	<p>A large of discussion revolved around T23 Making Cylinders. There is a real issue about the times involved with initial cure and when cylinders can be transported.</p> <p>Approximately 9 hours were spent revising the word documents.</p>	<p>All members get with their Executive committee members and their Concrete Producers group to determine time limits.</p>	<p>All members</p>

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ISSUE	DISCUSSION	DECISION	ACTION REQUIRED
D) Embankment	Over all these materials looked good and very few revisions were necessary. AASHTO T 272 is a problem area that was discussed at length. There are no guidelines on how to determine what family of curves to use and how to develop a family of curves Approximately 5 hours were spent revising the word documents.	Work on T 272	
2) AASHTO Revisions	Bob Briggs kept a list of AASHTO methods our group believes need work. See Attachment 1	Need Executive committee approval to move forward	Executive Committee
3) Other Issues	1) We continue to struggle to find time to refresh and revise the Power Point presentation. We need both more time and a consultants help 2) The word materials need to be totally re-formatted 3) Web page test methods need to include revision date. We need guidance on where we should hold the January meeting.	Need Executive committee guidance	Executive Committee
4) Work assignments and schedule	See Attachment # 2		Both QAC and Executive committee

ATTACHMENT # 1

AASHTO Changes from WAQTC 2005 Procedure Revisions Meeting

T 176 Number 4, 8C

T 255 Apparatus A

T 30 How much wetting agent if any?
Mechanical Washer

New Procedure for Coring HMA, Bob will get copies of existing from whoever has them to combine into a single procedure.

T 328 Needs general review and revise per WAQTC procedure

T 329 Needs general review and revise per WAQTC procedure

T 308 Number 5.1, 5.2, 8.2, 10.2, correction factor 6.4, add other ingredients to the calibration section

T 166 3 to 5 minutes or 4 ± 1 minutes, why

T 309 Change to match R-18 for Calibration of thermometers annually

T 23 Time for curing, and transport time, clarify better

T 265 Define largest particle

T 272 Define how to build a family of curve

Define "Nominal Maximum size"

ATTACHMENT # 2

Assignments form QAC meeting 7-15 05

TO DO	WHO	DATE
Power Point and Photos to Desna	Sean	08/01/05
Errata (out)	Garth	7/22/05
Errata review	All	08/05/05
PP revisions	Desna	09/01/05
PP review	All	09/08/05
Instructor/Student	Desna	09/26/05
Coring procedures to Bob	All	08/01/05
Coring procedure	Bob	01/01/06
Summarize Notes for AASHTO Revisions And AASHTO Word Documents	Bob	08/15/05
<u>AASHTO T 272</u>		
Electronic copy	Sean	07/20/05
How to Use/Build to Sean	All	08/01/05
Method/Methods procedure	Sean	01/01/06
<u>AASHTO T 23</u>		
Cure Times/Transportation discussion With Industry, et al	All	11/15/05
Remarks to Garth	All	11/16/05
Summary of remarks	Garth	01/01/06