

WAQTC EXECUTIVE COMMITTEE MEETING MINUTES

LEADER : Tim Biel
FACILITATOR :
RECORDER : Garth Newman

DATE : October 19, 2006
TIME : 9:00 am to 4:00 pm mst
LOCATION: Utah

EXECUTIVE COMMITTEE MEMBERS PRESENT

Tim Biel,	UDOT	Michael San Angelo,	AkDOT-PF
Garth Newman*	ITD		
Jeff Miles,	ITD	Richard Duval.	CFL-HD
Jeffery Rayman*	MtDOT		

MEMBERS ABSENT

David Belser	TxDOT	Joanne Nakamura,	HDOT
Tim Aschenbrener	CoDOT	Cole Mullis ,	ODOT
Tom E. Baker,	WsDOT	Howe Crockett,	WLF-HD

QUALIFICATION ADVISORY COMMITTEE PRESENT

* Members that serve on the QAC also

GUESTS

Bob Briggs	WsDOT	representing Mr. Baker
Bob Meyers,	NMDOT	interim (Mr. Tenison has retired)

MEETING OBJECTIVES :

1. AASHTO test method revisions
2. Pooled Funds status
3. QAC tasks
4. Computer Based training
5. TCCC up date
6. Review of submittals to WAQTC RFQ
7. Other

PLEASE RESPOND TO YOUR ACTION ITEMS.

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ISSUE	DISCUSSION	DECISION	ACTION REQUIRED BY
1) AASHTO REVISIONS Continued	<p>The discussion at AASHTO was that a definition for NMS should be in R10 in conjunction with the individual specs. Most states were agreeable and those that weren't appeared to be of the belief that we were changing, and not clarifying, the definition.</p> <p>Nominal maximum size – One sieve larger than the first sieve to retain more than 10 percent of the material using an agency specified set of sieves based on cumulative percent retained.</p> <p><i>Note:</i> - The first sieve to normally retain more than 10% of the material usually is the second sieve in the stack but may be the third sieve. Where gaps greater than a 2:1 ratio exist in specification sieves, intermediate sieve(s) may be inserted to determine nominal maximum size.</p>	<p>QAC to work on revision to R 10 and to locate and define other test methods with differing definitions.</p> <p>Submit revisions to test methods per test method. Asphalt methods specifically but others as well if the existing will conflict with the revised R 10.</p> <p>R 10 submitted to Chair Aschenbrenner, the rest to Chair Baker.</p>	<p>QAC & Garth Newman</p>
	<p>T 176 : No one was at Tech section 1 a to champion the revision of this method. So we don't know where in the process this test method is at or if it just died.</p> <p>Explanation: “This method was reworked to more closely follow the AASHTO development guidelines. Create areas: Reference Documents, Significance and Use, & Sampling.”</p>	<p>Executive members must champion revised and WAQTC approved methods.</p> <p>Contact 1a chair Bob Barnett for section minutes to see where this is at. Also Mike San Angelo may have minutes</p>	<p>All Executive members</p> <p>Jeff Miles</p>
	<p>T 328: This method is on hold to be converted from a T to an R</p> <p>Explanation: We moved all the mechanical splitters together. Added a quartering method (quartering once) Added incremental method (WaDOT Loaf method)</p>	<p>Revise method to a “R” and send to tom Baker immediately</p>	<p>Jeff Miles</p>
	<p>T 308 : Was not passed in committee because of total rework and States were nervous about that.</p>	<p>Continue to track and champion</p>	<p>Jeff Miles</p>

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ISSUE	DISCUSSION	DECISION	ACTION REQUIRED BY
AASHTO REVISIONS Continued	T 30: moved forward could be in as revised in 2007	Continue to track and champion	Tom Baker
	T 209: Explanation: The table in T 209 / 7.2 says “Largest Particle Size” which has no definition. Change to Nominal Maximum Size “WAQTC definition.” This will match other HMA procedures if NMS change is approved. If not just changes to NMS Superpave definition.	Continue to track and champion	Bob Briggs Tom Baker
	T 329: moved forward could be in as revised in 2007	Continue to track and champion	Michael San Angelo
	T 166: moved forward could be in as revised in 2007	Continue to track and champion	Matt Strizich
	T 309 Continues to be a problem with the test inconsistence and the requirements of R 18. Jeff has been discussing this with Mr Spellerburg.	Send out e-mail from Mr. Spellerburg and find out from chair how it is being balloted. Move it forward possibly just changing the Test method	Jeff Miles & Bob Briggs
WAQTC Test Methods	Garth introduced a new WAQTC test method that the QAC developed and wants the WAQTC Executive committee to accept and use by all WAQTC member agencies. This method is for coring HMA	Executive committee members to review and respond if acceptable by (ne month before the QAC meeting – December 22?) Carried forward from Last meeting no one has responded	ALL MEMBERS

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ISSUE	DISCUSSION	DECISION	ACTION REQUIRED
2) Pooled fund	<p>Michael San Angelo (Mike) has located all the funds. The funds still have not been allocated to TPF 5(64), past reimbursements have been through Alaska contributions.</p> <p>Funds are still at the division offices and must be obligated to this project number.</p> <p><i>Due to workload and vacancies, Alaska is no longer able to manage the pooled fund. We need another manager, and I ask that all of you seriously consider the capabilities of your department to manage the fund. We need support from all members to make the WAQTC a functioning body.</i></p>	<p>Send out web link for pooled fund</p> <p>Contact you division office and complete this task</p> <p>Check to see if CFL-HD can house the pooled fund</p> <p><u>Need volunteer for new manager of the Pooled Fund</u></p>	<p>Mike San Angelo</p> <p>All Members</p> <p>Rich Duval</p> <p>All Members</p>
3) QAC Tasks	Revisions / discussion on T 84	Submit problem statement to QAC	Jeff Miles
	Develop field method for making grout cubes	Gather state methods and combine for WAQTC TM review Jan meeting	Garth Newman
	When and were should the QAC meet in January	<p>Because of TRB the meeting will have to be the last week of January starting on Jan 29th</p> <p>Location will be San Diego</p> <p>Set up facility</p>	Garth Newman
	With Alaska working on Computer based training, what other materials need updated.	<p>Executive committee assigned the QAC to look at the Power Point Presentations and determine what need up-dated as far as photos and video.</p> <p>Step 2 to get with Alaska and determine what video we can use from the CBT materials Alaska is developing.</p>	QAC members
4) Computer based training	<p>Alaska DOT and the University of Alaska are continuing to develop computer based training modules for sampler / tester qualifications. The plan is for U of A A to offer this as on line training for a nominal fee. This could also be offered to other WAQTC agencies.</p> <p>They have developed a math and safety module that applies to at the other modules</p> <p>UPDATE should be completed for beta by March of 2007</p>	Continue to keep the executive committee up-dated.	Michael San Angelo

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5) TCCC up-date	Garth received the Bridge inspection course and had his admin assistant contact all agencies for contact person.	He is in the process of getting them out to all members	Garth Newman
	Tim Biel pointed out that at this point a person can't determine which courses are for Inspector qualification and have been developed by TCCC on TCCC's web site.	Inform TCCC of WAQTC issues	Garth Newman
6) RFQ proposal review	<p>It was asked if the proposal met the requirements of page 6.</p> <p><i>After reviewing the lone proposal for the RFQ, it was determined that the proposal did not meet minimum requirements. The proposer did not address their competence and knowledge relating to the WAQTC and its test methods. For this reason, the proposal was deemed non-responsive. A letter will be sent to the proposer noting such.</i></p> <p><i>The rating system was discussed and it appeared there was some confusion as to how to rate the sections. The RFQ will be revised and re-advertised. Along with the initial proposer, there are several firms that expressed interest. This does not preclude anyone from soliciting additional firms. I respectfully request that all EC members take initiative in contacting firms that may be interested and qualified.</i></p>	<p>Vote taken: "Is the applicant qualified or not?" Unanimous "No"</p> <p>Does the group want to evaluate the applicant even though they are not qualified?" Unanimous "No"</p> <p>Send Tim Letter head electronically</p> <p>Respond to single applicant with negative acceptance.</p> <p>Revise RFQ and resubmit to EC for advertisement.</p>	<p>Tim Biel</p> <p>All members</p> <p>Garth Newman</p> <p>Tim Biel</p> <p>Tim Biel</p>
7) Other	<p>Garth asked if we could spend funds to purchase reusable memory sticks to deliver training materials each year. The group asked how many and the cost. Approximately \$40 per each with 2 two gig sticks per agency. They can be labeled WAQTC if purchased as a bundle</p> <p>We also discussed heading to the inspector qualifications and training next as part of our long-term direction; and modifications to the website.</p>	Get a couple of bids and send to Mike San Angelo	Randy Mawdsley

**Next Executive Committee Meeting: In conjunction with WASHTO Materials. Meeting
April 2, 2007 in San Diego, California.**

Don't Forget to come in a day early so you can come to this MONDAY meeting!